



CRADLEY CE PRIMARY SCHOOL

Cradley, Herefordshire, WR13 5NG
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Headteacher: Mrs Donna Jones BA (Hons)

18th March 2022

Dear Parents,

We have been focusing for the last few weeks on tightening up routines in school to ensure everyone is clear about expectations. There are some things that affect you directly and that we would appreciate your support with some things.

Safety at the beginning and end of the school day

- Several children are coming to school on bikes and scooters, which we actively encourage, however, please ask children to dismount before entering the school grounds. Children should not scoot down the path.
- Please will all parents come onto the playground at the end of the day. Children will not be released to parents on the path or steps. The double gates will be opened to allow easy access.
- If you will not be collecting your child at the end of the day, you must inform the class teacher via Tapestry or if the situation changes during the school day, please call the school office. Children will not be released to anyone else unless we have had communication from parents.
- Several parents are walking children through the car park. This is in constant use by staff and visitors and children should not be walked through it. The one-way system is no longer in place so please use the path in both directions.
- We seem to have an increasing number of dogs being brought to school at drop off and pick up times. There have not been any issues, but may I remind you that you are responsible for the behaviour of your dog, and they must be kept on a short lead at all times. Any mess in and around the school grounds should be cleaned up. A member of staff stood in dog faeces by the main entrance to the school which is not acceptable. I know parents want to exercise dogs on the school run and I do not want to ban dogs from the school site but I will do so if this continues.
- Parking remains a problem at drop off and pick up times. Please park responsibly at all times. Please do not obstruct nearby residents' driveways and ensure that the road is kept clear and accessible to other users.
- Please take care when parking and driving off as children are in close proximity.

Snacks and drink

As a healthy school we promote healthy eating.

- Children should only bring fruit as a healthy snack at break time.
- KS1 children are provided with a piece of fruit or vegetable by the schools' fruit and vegetable scheme but children in Class 2 can bring in extra to supplement this. Class 1 are also provided with alternative healthy snacks.
- Crisps and chocolate can be eaten at lunchtime in moderation.
- Children should have a water bottle in school every day to have in the classroom that can be refilled. Squash and juice can only be drunk at lunch time.

First Aid

We have changed the way we record and report accidents in school.

- When a child receives first aid for any injury a notification will be sent via the care diary on Tapestry.
- Small cuts, bumps and grazes will be recorded using the Tapestry notification.
- If children receive a more serious injury, eg. a severe graze, a sprain or something that leads to a significant mark you will be given an explanation as to what has happened.
- If a child receives a head bump or a more serious injury you will be notified by telephone as soon as possible after the accident and it will be logged on Tapestry.
- The Tapestry log will be used to monitor the frequency and location of accidents and will be reviewed, as we have done with our paper copies.

Uniform

- School uniform should be worn in line with the uniform policy.
- PE uniform should be worn on PE days. This should be a white T-shirt, red school jumper or plain red hoodie. No logo hoodies should be worn. Black or grey leggings or joggers or red shorts.
- Long hair for both boys and girls should be tied up at all times.

Thank you as always for your support and co-operation. The health, safety and wellbeing of the children is our main priority and we are always looking for ways to improve what we do.

Yours sincerely,

Mrs Jones

